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**Abstract:** The abstract should be provided with a maximum of 150 -250 maximum words limit. The abstract should be a single paragraph and should follow the style of structured abstract without subheadings.

**Background:** background for the study and should state the study’s purpose, basic procedures, main findings and principal conclusions. It should emphasize new and important aspects of the study and observation.

**Methods:** Methods describe briefly the main methods or treatments applied and include relevant preregistration numbers and species and strains of any animals used.
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**Conclusions:** This section is not necessary but can be added to the manuscript with the goal of the study and avoid unqualified statements and conclusions supported by the data.

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2. Case Report/Case Series
3. Letter-to-Editor
4. Short Communication/Commentary
5. Editorial/Guest Editorial/Others

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Editorial Process And Peer-Review

Primary Scrutiny

All submitted manuscripts received by the manuscript submission portal will be scrutinised by the Editorial office by a professional in-house editorial team to determine whether they are properly prepared and where they follow the editorial policies of the journal, taking care of human, animal and plants experimentation. The manuscript that does not suitable with the journals ethics policy or does not meet the standards of the journal will be rejected before peer-review. The manuscript that is not properly prepared will be returned to the authors for revision and resubmission. After these checks, the Managing Editor will consult the journals, Editor-in-Chief or Associate Editors to identify where the manuscript is suitable for the scope of the journal and whether it is scientifically acceptable. There is no judgement on the potential impact of the work that will be made at this stage.

Peer-Review

When submitted manuscript cross primary scrutiny, editorial office team assigned to at least two independent experts for peer-review. In the case of regular submissions, in-house assistant editors will invite experts, including recommendations by an academic editor. These experts may also include Editorial Board Members or guest editors of the journal. Potential reviewers suggested by the authors may also be
considered. Reviewers should not be published with any of the co-authors during the past three years and should not currently work or collaborate with any of the institutions of the co-authors of the submitted manuscript.

All the submitted manuscripts, reviews and communication are managed by the Pre-Publication Portal of the journal/peer-review system. The manuscript peer-review process receives at least two reviews. The editorial office team will communicate the decision to editors and inform the author.

All review comments should be responded to via the pre-publication portal. When the author disagrees with a reviewer, they must provide a clear response.

**Author Appeals**

The author has the right to send an appeal to the editorial office of the journal by sending an e-mail. The appeal must provide a detailed justification, including all point by point responses to the reviewers and or Editors comments. Expert advisory recommendations on the manuscript may recommend acceptance, for further peer-review, or uphold the original rejection decision. A reject decision at this stage is final and cannot be reserved.

Once the manuscript get accepted, will process for professional copy-editing team, English editing, proofreading by the authors, final correction, pagination and publication on the journal website www.ijpo.co.in

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